# For our Energy Customers New Contact Procedures



#### For product pickup at a location

- Call ahead to 1-800-265-5190 ext. 331 so that we can pick your load and have it ready for when you arrive or we may ask to deliver
- Please self screen if you are sick or are under self-isolation **DO NOT** visit our location until you are clear to do so
- Please follow the signage posted
- We will be limiting access to various areas; a change in the way we do business but a necessary one
- Please practice the appropriate social distancing when on site by keeping 2 metres between you and anyone else

## For fuel and propane deliveries

- o Contact us as usual
- We continue to monitor the health of our valued workforce and will use Covid-19 screening and practice social distancing for all deliveries; please give our drivers the appropriate 6 feet of distance

### Face-to-face meetings

- o At this time, we have asked our team to not to have face-to-face meetings
- We can service your needs over the phone or we can set up a virtual face-toface meeting using technology such as Zoom

#### Hours of Service

- Hours of service will continue to be monitored
- We continue to monitor on a daily basis the needs and requirements
- We will do our best through these times to service your needs. Our capabilities will be determined by the health of our valued employees

#### • Communications

- Visit our website for the most up-to-date information: https://hensallco-op.ca/COVID-19.htm
- We continue to update Twitter: <u>@HDCEnergy</u>